

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....July 15, 2015

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** The following members were present: Michael Dama, Lyle Cherry, Tim McFadden, Cory Sotka, Kris Heidewald and Gary Huc. Travis Mueller was absent. Others present: Patrick Mans, Superintendent; Jannie Marsolek, Administrative Secretary; Thomas White, Building, Grounds and Transportation Director; Linda Tarmann, Business Administrative Assistant; Jeff Baumann, High School Principal; Jeff Walsh, Elementary Principal; Nick Schramm, Technology Director and Jolene Huc, Community Ed Director.
- IV. **APPROVAL OF AGENDA:** Motion by Cherry, seconded by Heidewald to approve agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA:**
 - A. MINUTES OF REGULAR MEETING JUNE 24, 2015
 - B. GENERAL FUND VOUCHERS
 - C. FUND 60 VOUCHERS
 - D. FINANCIAL REPORT

Motion by Cherry, seconded by Sotka to approve consent agenda and financial report as presented with General Fund vouchers 87420-87511 for a total of \$196,306.72 with no voids Fund 60 with no vouchers and a balance of \$87,982.44. Motion carried 6-0.
- VI. **PUBLIC INPUT-** Kevin Grabian expressed his interest in the High School Wrestling Coaching position and asked for consideration. He became aware of the position from the April meeting minutes posted on the school website after the May 20 meeting approval of those minutes. He was made aware of the posting on the website for a month from mid-April to mid-May, but, due to timing, missed the posting online. He was asked by Mr. Huc if there was any interest of being involved at any level, or just the head coaching position. He has been involved in the youth program and helping out with the high school, and would continue helping in the current capacity, but this position has been of interest to him when an opening presented.
- VII. **CORRESPONDENCE/RECOGNITION:** Kris Heidewald noted that she recently attended the nice ceremony and dedication of the softball field and attended the alumni game held that day. She reported that it was a very nice ceremony.

VIII. REPORTS

- A. PERSONNEL/NEGOTIATIONS COMMITTEE REPORT: Mr. Cherry reported that the committee met earlier regarding the K-12 Instrumental Music teacher position. Brian Kopfhammer is recommended for approval later in the meeting.
- B. BUILDINGS, GROUNDS AND TRANSPORTATION COMMITTEE REPORT: Mr. Dama reported that the committee met earlier and reviewed bids. J & T Electric was recommended as the bid for the Elementary Egress Lighting project, Witt Auto was recommended as Vehicle Maintenance bid, Richlen was recommended as Snow Removal bid, and GAD was recommended as Garbage/Recycling bid.
- C. ADMINISTRATIVE REPORTS
 - 1. PATRICK MANS, SUPERINTENDENT: Earlier this week the governor signed the next biennial budget into law. Significant to K-12 public education is that the \$150/pupil cut was put back into the budget by the legislature. It is important to note that this does not increase our local district's budget, it only brings it into line with what the budget was this past school year. This means that any increases in operational expenses for 2015-2016 will likely result in a deficit to the budget. State superintendent Tony Evers noted the following in regard to the budget's impact on K-12 public education: "In the last four state budgets, our public schools have taken a back seat to other priorities. As overall state spending has increased, our commitment to public schools has not kept pace. That trend has caused Wisconsin to fall almost below the national average in expenditures per student. Our most vulnerable populations, students with disabilities, those learning English, and students in poverty, have seen their support from the state flat-lined as costs have increased. We are at a tipping point where communities that can afford to intervene on behalf of kids do. But those who cannot are left with a legacy of less. This runs counter to the system of public schools our state's founders enshrined in the Wisconsin Constitution. "Funding problems are being exacerbated by the constant policy changes from Madison. Each session, we move the goal posts in regards to what we expect from our schools and educators, setting them up for failure. This is taking its toll on the profession. We are seeing fewer teachers-in-training stepping up to fill vacancies, and the educators left are being asked to do more with less. That is not fair. "We have much to be proud of in our public schools. Wisconsin is a national leader in graduation rates and achievement on Advanced Placement exams. A debt of gratitude is owed to the educators who have worked through less than ideal conditions on behalf of our kids and the future of Wisconsin. "Across the state, families and communities have stepped up to protect public schools. While this budget did not deliver anything close to what they asked, the momentum they have built is tangible and must remain. The future depends on parents' and communities' ability to stay engaged and win legislative support to keep our public schools strong with needed investments."

2. JEFF BAUMANN, HIGH SCHOOL PRINCIPAL: The 10th annual Digger Digs Bike Rally was held on Saturday, June 27, at Gateway Bar and Grill. I would like to thank the Jeff Digs Foundation for all the financial help they provide graduating seniors in the Crivitz School District. Each year, the foundation holds the bike rally and the proceeds are donated to the high school for college scholarships. In 9 years they have donated money for 35 scholarships totaling over \$35,000. We are very appreciative of all they do for the district.

The entire custodial staff has been very busy getting the building ready for the 2015-16 school year. They have been a great group of people to work with this summer and I would also like to commend them for the amount of effort they have put forth making the high school look brand new. A number of visitors have commented about how beautiful the building looks.

Many of the high school athletes have continued to stay active through the dog days of July. The girls' volleyball teams have been busy at open gyms on Monday and Wednesday mornings as well as being involved in leagues and tournaments. The girls' basketball team has also been attending morning open gyms and recently competed in a three day team tournament in Carney. The football program has been participating in a 7 on 7 league in Coleman and they just finished their 4th day of summer camp and will wrap up their activities tomorrow morning. Lastly, I have been trying to keep the boys' basketball teams busy as they recently wrapped up leagues in Bayport and Oconto falls as well as tournaments in the valley and in Carney.

3. JEFF WALSH, ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Summer School came to a conclusion for the elementary and middle schools. We have served well over 100 students and they had a great time during the four week session. I would like to thank the teachers and students for their hard work and Stacy Cooper and Deb Kabacinski for providing the meals for the kids and Jolene Huc for the snacks every morning.

We have posted for the 5th grade job to be filled in the next few weeks. We will get a pool of candidates and interview over the next couple of weeks.

We will also be setting up a training for our k-8 teachers to get accustomed to our new reading series over the next few weeks.

4. TOM WHITE, BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR: *Summer Cleaning:* The summer cleaning is progressing well. At the elementary/middle school building, all but the graded classrooms, kitchen and offices are complete. At the high school, work in the locker rooms, offices, main halls, kitchen, and cafeteria remains. *Summer Maintenance List:* My staff and I have been working hard to check items off of our summer maintenance to-do list. Some things that have either been completed or are in progress include: Installation of the welding exhaust system for the high school welding program. Replacement of the defective hand wash sink in the elementary wood shop. Replacing damaged floor tile in the high school hallways and elementary stairway. Replacing worn out chair mats under teacher desks where needed.

Repair of the playground fence that was damaged when a tree fell on it. Putting up “No Parking” signs in the bus loading area and “No Pet” signs around our athletic areas and playgrounds. Installation of the ad panels on scoreboards. Installation of a fence between railroad tracks and softball field to deter children from wandering near the train cars. Removal of the obsolete HVAC air compressor and adding shelves to create more storage space.

5. JOLENE HUC, COMMUNITY EDUCATION DIRECTOR: Community Ed Advisory Council did not meet. Youth football and flag football registration has started.

IX. INFORMATION/DISCUSSION

- A. ELEMENTARY/MIDDLE SCHOOL STUDENT HANDBOOK CHANGES: Mr. Mans reported that there were no changes to the book other than dates and staff changes.
- B. HIGH SCHOOL STUDENT HANDBOOK CHANGES: Mr. Baumann noted that the only change was to the process for parking permits with the addition of the drug testing policy involving consent form needed.
- C. ACTIVITIES CODE HANDBOOK CHANGES: Mr. Mans reported that the changes reflect what the Board approved at the last meeting and added to the activities code, including the activity fee. The other change is on the signature page, student athletes and participants must attend a required code meeting on August 3rd here at the High School auditoria. If they do not or cannot attend, what is being added is that they must sign off that they watched the activities code video online with their children in the presence of either Mr. Baumann or Mr. Dorschner.
- D. TECHNOLOGY ACCEPTABLE USE POLICY CHANGES: Mr. Schramm reported that there will be no changes to the Technology Acceptable Use Policy, but will include an addendum to the current policy, adding the Google Apps for Education Student Acceptable Use Agreement letter and signature page.
- E. 2015-2016 MILK BIDS: Mr. Mans reported that there was only one milk bid, received 15 minutes late from Dean Foods/Morning Glory. They have been the only bidder for the last two years, and if the Board chooses, they can accept the late bid or choose to rebid. It was also noted that the cost of the milk was less than last year.
- F. 2015-2016 BREAD AND BUN BIDS: Mr. Mans reported that there was only one bid received for bread and buns from Witt’s Piggly Wiggly with a small increase in price over last year.
- G. 2015-2016 GARBAGE REMOVAL BIDS: Mr. White reported that for the first time, there were two bids received for garbage removal. Waste Management’s bid was for garbage removal with single-stream recycling at \$800/month. Great American Disposal’s bid was for the same service, but at \$550/month.

- H. 2015-2016 SNOW REMOVAL BIDS: Mr. White reported that Richlen Excavating was the only bidder for snow removal.
 - I. 2015-2016 VEHICLE MAINTENANCE BIDS: Mr. White reported that there were three bidders. Witt Auto had the lowest bid with no cost for tire rotation, \$18.95 for lube, oil and filter changes and \$45/hour charge for mechanical labor.
 - J. ELEMENTARY EGRESS LIGHTING BIDS: Mr. White reported that there were two bids received. J & T Electric's bid was the lowest bid at \$6,788.47. The project will remove the existing exit lights and replace with a two-light LED exit light fixture.
 - K. INTERACTIVE WHITEBOARD BIDS: Mr. Schramm reported that there were four bids received. He recommended to approve the bid from Heartland Business Systems in the amount of \$36,670.00.
 - L. RESOLUTION TO APPROVE 66.0301 AGREEMENT WITH LENA SCHOOL DISTRICT FOR A SHARED MUSIC TEACHER FOR 2015-2016 SCHOOL YEAR: Mr. Mans reported that the contract was to share Heather Langer's services and costs as a music teacher with the Lena School District for the 2015-2016 school year. The time and costs would be split equally between districts, as it was last year.
 - M. ALTERNATE FOR CESA 8 BOARD OF CONTROL: Mr. Mans asked the Board for a volunteer as alternate for the CESA 8 Board of Control. Mr. Sotka is the current member, and he stated that an alternate is needed so that there would be a quorum in the event he was not able to attend. Kris Heidewald volunteered to be alternate.
- X. ITEMS SCHEDULED FOR ACTION
- A. RESIGNATION(S)
 - 1. 5TH GRADE TEACHER: Motion by Heidewald, seconded by Cherry to accept the resignation of Angelena Volland and to charge the fees and penalties for breach of contract. Motion carried 6-0.
 - B. APPOINTMENTS
 - 1. K-12 INSTRUMENTAL MUSIC TEACHER: Motion by Cherry, seconded by McFadden to approve Brian Kopfhammer as K-12 Instrumental Music teacher. Motion carried 6-0.
 - 2. 2015-2016 VARSITY WRESTLING COACH: Motion by McFadden, seconded by Sotka to approve Tim Corrigan as Varsity Wrestling Coach. Motion carried 6-0.

3. COMMUNITY ED CLASS INSTRUCTOR: Motion by Cherry, seconded by Heidewald to approve Donna Gruszynski as Community Ed class instructor. Motion carried 5-0-1 with Huc abstaining.
4. VOLUNTEER/CHAPERONES: Motion by Cherry, seconded by McFadden to approve the list of volunteers/chaperones. Motion carried 5-0-1 with Heidewald abstaining.

C. APPROVE BIDS

1. 2015-2016 MILK BID: Motion by McFadden, seconded by Huc to approve the milk bid from Dean Foods/Morning Glory. Motion carried 6-0.
2. 2015-2016 BREAD AND BUN BID: Motion by Heidewald, seconded by Sotka to approve the bread and bun bid from Witt's Piggly Wiggly. Motion carried 6-0.
3. 2015-2016 GARBAGE REMOVAL BID: Motion by Cherry, seconded by Sotka to approve the garbage removal bid from Great American Disposal. Motion carried 6-0.
4. 2015-2016 SNOW REMOVAL BID: Motion by Cherry, seconded by McFadden to approve the snow removal bid from Richlen Excavating. Motion carried 6-0.
5. 2015-2016 VEHICLE MAINTENANCE BID: Motion by Cherry, seconded by Heidewald to approve the vehicle maintenance bid from Witt Auto. Motion carried 6-0.
6. ELEMENTARY EGRESS LIGHTING BID: Motion by McFadden, seconded by Cherry to approve the egress lighting bid from J & T Electric. Motion carried 6-0.
7. INTERACTIVE WHITEBOARD BIDS: Motion by Cherry, seconded by Huc to approve the interactive whiteboard bid from Heartland Business Systems for \$36,670.00. Motion carried 6-0.

- D. 2015-2016 ELEMENTARY/MIDDLE SCHOOL STUDENT HANDBOOK: Motion by McFadden, seconded by Sotka to approve the 2015-2016 elementary/middle school student handbook as discussed. Motion carried 6-0.

- E. 2015-2016 HIGH SCHOOL STUDENT HANDBOOK: Motion by Huc, seconded to approve the 2015-2016 high school student handbook pending attorney's written opinion regarding the drug testing policy. Motion carried 6-0.

- F. 2015-2016 ACTIVITIES CODE HANDBOOK: Motion by McFadden, seconded by Heidewald to approve the 2015-2016 Activities Code Handbook. Huc asked to amend the motion to include “pending attorney’s written opinion regarding the drug testing policy”. It was agreed upon, and the motion carried 6-0.
- G. RESOLUTION TO ACCEPT FEDERAL FUNDING: Motion by Sotka, seconded by Heidewald to approve the resolution to accept federal funding as read. Roll call vote was taken: Dama-Yes, McFadden-Yes, Cherry-Yes, Sotka-Yes, Mueller-Absent, Heidewald-Yes, and Huc-Yes. Motion carried 6-0.
- H. RESOLUTION TO APPROVE 66.0301 AGREEMENT WITH LENA SCHOOL DISTRICT FOR A SHARED MUSIC TEACHER FOR 2015-2016 SCHOOL YEAR: Motion by Sotka, seconded by Heidewald to approve the 66.0301 agreement with Lena School District as read. Roll call vote was taken: Dama-Yes, McFadden-Yes, Cherry-Yes, Sotka-Yes, Mueller-Absent, Heidewald-Yes, and Huc-Yes. Motion carried 6-0.
- I. 2015-2016 TECHNOLOGY ACCEPTABLE USE POLICY: Motion by Sotka, seconded by McFadden to approve the 2015-2016 Technology Acceptable Use Policy as read. Motion carried 6-0.
- XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(F)
 - A. CONSIDERING FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OF SPECIFIC PERSONS WHICH, IF DISCUSSED IN PUBLIC, WOULD BE LIKELY TO HAVE A SUBSTANTIAL ADVERSE EFFECT UPON THE REPUTATION OF ANY PERSON REFERRED TO IN SUCH HISTORIES OR DATA
 - 1. 2015 SPANISH CLASS MEXICO TRIP

Motion by McFadden, seconded by Cherry to recess to executive closed session as read at 6:45 p.m. Roll call vote was taken: Dama-Yes, McFadden-Yes, Cherry-Yes, Sotka-Yes, Mueller-Absent, Heidewald-Yes, and Huc-Yes. Motion carried 6-0.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION: Motion by Heidewald, seconded by Cherry to reconvene into open session at 7:10 p.m. Motion carried 6-0. There was no action taken.

Minutes of Regular Meeting of the Board of Education

July 15, 2015

Page -8-

XIII. ADJOURNMENT: Motion by McFadden, seconded by Sotka to adjourn at 7:10 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Tim McFadden
Clerk

Michael Dama
President